

Peacock Alley

MONOGRAM FORM

All monogram orders must be submitted with a completed form for the order to be accepted. All monogram orders are subject to approval by Peacock Alley.

Step 1: ENTER BILLING/SHIPPING & PRODUCT INFORMATION:

PO #: _____ ORDER DATE: _____ ACCT #: _____

BILL TO: _____ SHIP TO: SAME _____

Qty	SKU	Style Code	Thread Color	Item Price	Monogram Price	Total
						\$ -
						\$ -
						\$ -

Step 2: CHOOSE INITIAL OR LETTERING STYLE - CIRCLE ONE:



Step 3: CHOOSE THREAD COLOR - CIRCLE ONE:

- WHITE
- PEARL
- CHAMPAGNE
- GOLD
- LINEN
- DRIFTWOOD
- CHOCOLATE
- BIRCHWOOD
- GINGER
- SPICE
- RED
- PEAR
- YELLOW
- SEA GLASS
- NAVY
- COPEN BLUE
- BLUE
- PINK
- NUDE
- PLUM
- PLATINUM
- FLINT
- GRAPHITE
- BLACK

Step 4: PROVIDE INITIALS OR NAME/PHRASE:

 First Initial / Spouse's (Male) Last Initial Middle Initial/Spouse's (Female)
 Initial Initial Initial

1st													
2nd													
3rd													

*After the first line, a \$6 fee is assessed for each additional line.

SPECIAL INSTRUCTIONS:

Step 5: SPECIFY PLACEMENT* - Circle On Chart or Fill In Below

*If placement is NOT specified, monogram will be placed as chart states below. Monogram size may be adjusted depending on the monogram and placement.

Preferred Monogram Size & Placement:

		Size & Placement Chart (Approximate)			
		Top, center	Bottom, above border	Middle, center	Other
ITEM	Sham - 4"/\$16	Bath Towel - 4"/\$16	Matelasse - 8"/\$20	Throws - 5"/\$16 (Diagonal across the corner)	
	Sheet - 4"/\$20	Hand Towel - 3"/\$16	Duvet Cover - 8"/\$20	Blankets - 8"/\$20 (Diagonal across the corner)	
		Wash Cloth - 2"/\$12	Boudoir & Oblong - 3"/\$12	Robe - 3"/\$16 (Left Breast)	
		Bath Sheet - 5"/\$16	Square & Bolster - 5"/\$16	Floor Pillow - 4"/\$20 (Top, centered on the long side of pillow)	
		Pillow Cases - 2"/\$12	Travel Pillow - 2"/\$12	Large Monogram - 12"/\$24 - Specify placement	
			Bath Mat - 4"/\$16	Bed Rest - Specify size & placement / \$10	
		Shower Curtain - 8"/\$20			

Step 6: Complete and check off all 6 steps, sign and submit with order.

Signature: _____